

**Weedon Bec Parish Council -
Status Report 17th October 2014**



Weedon Parish Council:

The WSA await information from WBPC regarding:

- the soils content of the large mound and what will be the next steps
- outcome of the drainage survey to the Jubilee Field being carried out by WBPC
- outcome of WSA reporting to PC that the surface water drainage in Bridge St is completely silted up
- outcome of WSA reporting to PC that a surface water manhole is situated on the Jubilee adjacent to the new dwelling garden at Bridge St. The outfall of this drain run is unknown –

Lease

No further progress required on lease at this point.

Neighbourhood Planning Group:

WSA attended Neighbourhood Plan Open Day with their stand with proposed building drawings etc on Saturday 20th September. Quite a lot of interest shown as people now realise it's closer to being submitted for planning and in light of deficiencies highlighted by NPlan group work.

Planning Application preparations

Surface water drainage to be re-worked based on no soakaway option - WIP

New report and information provided by M&E consultant for HVAC - this then required some rework and WSA have awaited final report – now received. Dwg's need to be changed to accommodate all M&E recommendations and dwg's passed to noise Consultant.

Noise Consultant now reworking (again) his report based on AC units now being included and positioning of units

WSA / WAA Planning Task list items status - attached at bottom of report – progress is running well

Flood Risk Report - final changes now required after soakaway changes applied

Final scheme drawings 99% complete for planning submission – needs changes for soakaway, HVAC, red line and possible trees – work scheduled in for End Nov 2014

Planning and Heritage Statement to be prepared - work has commenced by professional volunteer who used to live on the village - report due to be sent by w/e 17/10

Play equipment report - updates to plans now in place and were reported back to Playing Field Group where general agreement reached. Awaiting feedback from Full Council.

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Established 1993
Registered Charity: 1026474
Chairman: Anthony Wincott

Weedon Sports Association



WSA Fundraising

400 Club continues to bring in a regular income and a few more members have signed up in the last couple of months.

Mystic Crew - A night of Reggae and good fun tunes - November 15th 2014 - To be held in the village hall. Ticket price £7 from Stuart Knight. Posters are up

At least one or two quizzes are planned for the remainder of 2014 – now 2015 due to lack of village hall availability

Weedon Weekender - Mop up meeting held on 8th September. Good/Bad and learning points brought to table with many of the volunteers at the meeting. Straw poll vote taken with regard to hosting future event(s) and a decision to be taken at next WSA committee meeting

Grants

Weedon Cubs/Scouts received grant for Unihoc goals - £70.00

Business Plan:

A new WSA volunteer has come forward to move this plan forward based on what is known today. No further progress at present
No planning approval = no business plan required = no lease required !

Communications:

WSA committee members talk regularly with residents of the village to appraise of progress. AGM to be held Monday 27th October 7.30pm
Plume of Feathers upstairs room

WSA website is maintained to provide progress reports when relevant

WSA volunteers continue to attend WBPC meetings

WSA attended Village Show and neighbourhood Plan Open Day

Chris Heaton-Harris MP, Cllr Alan Hills, Cllr Kevin Perry, Cllr Ian Duly, Cllr Eddie Reeves are appraised with updates regarding project. Cllr Robin Brown will also be included on this circulation.

Daventry Express have asked if they could do an article on the Scheme proposals. WSA have suggested this is put on hold until the Planning Application is submitted - to notify them when ready

Interaction with local Groups

WSA will meet with Cubs/Scouts for photographs with the new goals. Publicity good for Scouts and WSA – date TBD

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Meeting History:

Planning Meeting 6th Dec 2013 - 09:30 – 11:15 Present: Tony Wincott, Rich Cheney, Sue Butler, Lynne Walker (Architect)

Planning Meeting 28th Oct 2013 - 11:00 – 13:15 Present: Tony Wincott, John Wilshire, Rich Cheney, Sue Butler, Lynne Walker (Architect)

Planning Meeting 20th Jan 2014 – 10.00 - 12.00 Present: Tony Wincott, Sue Butler, Lynne Walker (Architect)

Planning Meeting 24th Feb 2014 – 10.30 - 12.00 Present: Tony Wincott, Sue Butler, Lynne Walker (Architect), John Wilshire

Task list updated 26th April in readiness for next Planning Meetingdate TBD

Planning Meeting 18th June 2014 – 9.30 – 11.00 Present: Tony Wincott, Sue Butler, Lynne Walker (Architect), John Wilshire

Planning Meeting 13th Oct 2014 – 19.00 – 21.00 Present: Tony Wincott, Sue Butler, Lynne Walker (Architect), John Wilshire, Andy Duck

NEXT MEETING: Monday 8th December 2014 7.00pm GODFREY HOUSE, CHURCH STREET - TBD

Agenda: TBD

Task no.	Refers to Planning rqmnt	Description	Who	Comments	Date due	Depen dency	Complete
4	Part 1 Section 6	Design and Access statement	WAA	06/12/2013: red notes included in report to complete (tasks in this list) and needs WSA to check 24/2/2014 – revisions after soil tests 26/4/2014 – include reference to Fields in Trust field for QEII Diamond Jubilee 13/10 – needs M&E chgs including plus review	End Nov 2014		WIP
8	Part II Section 9	Flood Risk Assessment - updates required and review	SB/ WAA	6/12/2013: WAA/SB to arrange mtg to work through 20/1/2014 – agreed updates will be made after all info made available. WAA noted that this may be more difficult due to changes in policy - assess 18/6/2014 – review and amend for non soakaway 13/10 – to strip out superfluous detail and include soakaway solution SB/LW	End Nov 2014		WIP
9	Part II Section 12 Part II Section 16 Part II Section 23	Abigail Morgan abigail@sustainable.co.uk @2/10 Action: SB needs to speak to them asap	SB	6/12/2013: Issue to Abi with DWG's , DAS and Statement of Community Involvement 20/1/2014 – SB to chase. WAA to email amended dwgs 24/2/2014 – Abi working on the report this week. Will follow up to see if mtg reqd	End Oct 2014	Task 4	WIP

				03/04/2014 – update email to say report almost complete - SB to chase 18/6/2014 – SB to chase as not heard back 13/10 – SB to chase (14/10 update report has been done and being emailed over – apologies thgt it had been sent) – review with LW			
10	Part II Section 17	Noise Assessment – agreed we need to complete. Need to ensure complies to Planning Policy outline Approach Walker Beak first	TW/ JW	6/12/2013: Dave Ball carrying out survey. WBPC to be notified and letters to nearby residents 20/1/2014 – DB advises that he has been trying to speak to EH at DDC without success. TW to follow up with DB to ask for emails and if necessary will raise matter with Simon Bovey 24/2/2014 – report draft ready early march – DDC requesting lots of info over and above basics 16/04/2014 – TW approached John Creaser for help on Noise stuff – have we got all info to him to complete ?? and feedback to Dave B 26/4/14 – rework to noise report now very much likely and mtg planned with HVAC mid May 18/6/2014 – waiting info John Creaser M&E to feed back to DB – TW to follow up 13/10 – LW mtg with JC M&E to ascertain impacts on proposed Air source/Air con etc – will chg dwgs and submit to Dave Ball to update noise report	Mid Nov 2014		WIP
12	Part II Section 30	Tree Survey/Arboriculture implications @13/10 Action: JW/TW (SB) to measure trees girth and spread incl marking tree taken out LW chk dwgs and amend if necessary SB to update report with detail	SB TW	6/12/2013: Chase JB. 20/1/2014 – nothing back from JB. Will ask tree man. Agreed to include some planting to side Railway Wall using advice from Network Rail - TW send NR email to WAA pril 24/2/2014 – SB to contact MV to determine what exactly needed in report. Phone call suggested a basic report with some photos	April 2014		WIP

				would be adequate. 14/4/2014 – Basic Tree Report sent to MVenton at DDC to ask for feedback – chased again 26/4 as no response received 18/6/2014 – SB to chase. Voice msg left 20/6 July '14 – Spoke to M Venton – needs before and after tree dwgs in report plus some tree girths and spread to be reflected in report/dwg otherwise OK			
21	Part 1 Section3	Amendments / finalisations to drawings as required	WAA	6/12/2013: agreed separate DWG for Play equip siting and removing some layers as appropriate to simplify	1 st week Dec	Task 1 Task 7 Task14	
22		WSA agreed to arrange printing for all docs drawings etc when ready at Image IT	WSA	Exciting as we will be ready for planning ?? Mid Dec2014			
23		Arrange peg out / marking at JF for site of building	WSA WAA	20/1/2014 – TW Agreed this should be done midweek and prior soil sampling would be useful 26/4/2014 WAA has provided 'marking out' dwg 18/6/2014 - WAA to contact MK Surveys for setting out price - too expensive 13/10 – TW/JW to complete by 14/11	Mid Nov 2014		
24		WAA circulate the DWG, Reports and Sample document references that need to be used by WSA. May require WSA reports to be updated accordingly to reference the WAA ref,	WAA	20/1/2014 – WSA to update reports	End Nov 2014		WIP
25		Prepare 3 rd party information for Portal Planning Submission to strip out sensitive information and compress reports/emails etc	WAA/ SB	WAA Have started this	Mid Dec 2014		WIP
26		Issue notice of intent to WBPC to submit planning application on WBPC owned land	WAA	When close to application being ready	Nov 2014	Task 1	
28		CDM	TW WAA	Meeting to be scheduled	Jan 2015		
29		Website update with latest dwg's reports etc	LD	24/02/2014 – remove footballer pictures on front page and replace with Building project dwg Add link to Supporters page from front page 13/10 – add extra professional helpers –	Nov 2014		WIP

				Sustaineable John Creaser - check dwg show ladies loo SB			
30		Resolve all reports emails etc to Google / Cloud storage	WSA	13/10 AD to investigate best option for multiple Users and large files/dwgs			WIP

COMPLETED TASKS - recorded here for completeness

Task number	Refers to Planning Reqmnt	Description	Who	Comments	Date due	Any dependency	Complete
1	Part 1 Section 4	Soil Test including Contamination statement (Part II Section 13) Percolation test Soak away and self contained well for water provision Subadra consultants	TW/JW	6/12/2013: Survey to be carried out in January 2014 - date to be confirmed. 20/1/14 TW to chase - field perhaps bit soggy for JCB 24/02/2014 – date to be early April avoiding school holiday – ground still too wet for equipment. SUBADRA to carry out tests. Agreed GEOTECH Quote of £1078 + VAT 07/04/2014 – Soil/Perc test done. Awaiting results 18/6/14 – storm to drains under road – invert check reqd. Foul to same	DONE	DONE	DONE
2	Part 1 Section 3	Tracking details for parking to validate	TW/WAA	6/12/2013: WAA to send 2093/P2E dwg to TW 20/1/14 – WAA to amend tracking dwg as per info from Steve Syree. SB – to draft letter of thanks and ask for logo for website 24/1/2014 – WAA updates made for chgs to tracking and letter sent	-DONE	-DONE	DONE
3	Part 1 Section 3	RED LINE to outline land requirement (affects lease)	WAA	6/12/2013: Update after soil survey findings. May need to serve notice prior to Planning Submission 18/6/2014 – based on Task 1 – no chgs reqd	DONE	Task 1	DONE
5	Part 1 Section 3/ Part II Section	Photo Montage - take photos at JF	WAA/TW	30/11/13 8.30am at JF	-DONE	-DONE	-DONE

	21						
6	Part 1 Section 3/ Part II Section 21	Provide all info to montage creator by	WAA	6/12/2013: WAA to issue by 20/1/2014 –First draft montage provided. WAA to send issues/comments to be incorporated to montage to get a final version 24/2/2014 – ask for report ref to be added to final image - Completed	DONE	DONE	DONE
7	Part II Section 9	Flood contours – may require additional line including - WAA to check Inform JW if additional survey detail required	WAA WAA/JW WAA/JW	6/12/2013: JW to help WAA to plot additional flood lines for: 1:25 4% 1:50 2% (both in/close river) 1:1000 incl climate 0.1% 20/1/2014 - WAA has provided flood level dwg to JW – need to follow up to ascertain if JW has been able to map additional levels ?	DONE	DONE	DONE
11	Part II Section 23	Statement of Community Involvement	SB	30/11/2013/	DONE	DONE	DONE
13	Part II Section 32	Waste Audit	TW/ JW	6/12/2013: Review mid Jan. TW asking help from professional contact 20/1/2014 – TW to revisit 24/2/2014 – TW/JW to arrange date to complete – may need WAA help 20/4/2014 – TW sent out report for comment - should be complete now	DONE	DONE	DONE
14	Part 1 Section 3	Play Equipment – reposition/install report	RC/SB	6/12/2013: to work on this over Xmas hols 20/1/2014 – proposed chgs highlighted. Agreed to got dwg for proposed amended and then SB will run past Playing Field PC group 24/2/2014 – dwgs now chgd for Play equip move and SB will liase with PF group 8/4/2014 – Mtg with PC Env/PF/CL work group, discussion ref: re-site. All ageed BBall hoop a prob but accepted a caveat approach. 08/04/2014 – SB updated Play Equip report and issued FINAL version	DONE	DONE	DONE
15		Roof Sample RAL Colour to WAA	TW	01/11/2013	DONE	DONE	DONE
16		Sample Board of materials and Colour - Report reference to be allocated by WAA	WAA	ANTI GRAFFITI to be added to RAL colours list	DONE	DONE	DONE
17		Sample Board of materials and RAL colours - spray	TW/	6/12/2013: RAL colours now agreed. WAA to	DONE	DONE	DONE

		paint for background, etc	JW	update DWG accordingly and circulate. JW - one extra paint colour needed 20/1/2014 – WAA to assign report number for board 24/2/2014 – Glass block, hopper, paviors, roof material sample to be included 18/6/2014 – WAA provide Report ref and colours – emailed on 18/6 from WAA			
18		Rain Hopper in RAL 6005 colour (see if can scrounge)	WAA	JW to paint	DONE	DONE	DONE
19		Specifications Doc for peripheral items i.e. Security Fencing, Cycle Rack, Grass Crete, Canopy Visual	WAA/ TW	Gather all pictures specs etc ready to include into document 20/1/2014 – TW to provide BARRIER spec (needed for MONTAGE detailing)	DONE	DONE	DONE
20		Proof reader	RC	6/12/2013: agreed all docs via RC to reader	DONE	DONE	DONE
27		Letter to Simon Bovey (Email and hard copy) and to County, District, Cllr Hills and C H-H ref: reduced planning fee for Community Building# Letter at Sues house	SB	Draft letter . Needs to be submitted with WBPC latest support letter 24/02/2014 – draft letter in place – awaiting WBPC letter 04/04/2014 – letter sent to Simon Bovey ref: Plan app fees. Response from Thursfield 8/4/14 indicating fees are set at government level. 18/4/14 – C H-H to write to Nick Boles MP, the Planning Minister ref: our question 18/6/2014 – all costs are legislative so no reductions available – need to find the CHH email that says this	DONE	DONE	DONE
31		Drawings need to reflect a Ladies Toilet	WAA		DONE	DONE	DONE